



**BOARD OF DIRECTORS
WORKING GROUP /
TASK FORCE REPORT**

Meeting Information:

Meeting Name:	Finance Meeting
Date & Time:	8/16/18 3:15 PM
Location:	Conference/Board Room
Invitees:	Nathan Schwieters, Eric Williams, Kara Lundin, Jason Fleege, Sara Fromm, Alicia Jeliff, Monica Schraut, Judy Thiesen, Mara Kramer, Dan Henry
Attendees:	Nathan Schwieters, Eric Williams, Kara Lundin, Jason Fleege, Sara Fromm, Alicia Jeliff

Meeting Agenda / Objective(s):

Objective(s)	Upon Debrief: Objective Met?
1) Current Enrollment Numbers - Eric	
2) Check Management Reports and Identify Missing VPR information	
3) Finance Summary	
4) Budget Line Items	
5) ABC update - Monica	
6) Important Dates – Eric, Kara, Mara	
7) Policy #304 Attendance Bonus – Eric, Kara	
8) Finance Committee Goal Review	
9) Finance Committee Calendar	
10) Approve to contract nursing services with Myra Schrup for the 2018-2019 school year.	
11) 2018-2019 Activities Stipends Proposal	
12)	
13)	
14)	
15)	

Meeting Minutes:

1. 377
2. None Found
3. Ending last year with only a loss of \$100,000, we projected ending with a loss of \$190, 000
4. Monica was wondering if Autism Specialist is always billed out for many months at a time and if this is the norm. Kara responded with this is how it is billed to us. Transportation billed for Special Ed. Is reimbursed from the state and the Admin Fee/Default Specialist is for UMB.



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5. No meeting had to report
6. Conference call with investors on Monday, August 27. August 29 submission due for safety money from the state, Eric and Kara are going to finishing that up. Audit is scheduled for September 10 and 11.
7. Question was asked by Kara about paying an attendance bonus and then if the employee leaves paying for those same days as a payout. Kara and Eric to work on this and bring to Governance Committee for more review.
8. Introduction and welcome of Finance Co-Chair Alicia Jeliff. Goals were discussed and added to for Nathan to typw up and send out to committee for review, then to be brought to the board for approval at Septembers meeting.
9. Calendar dates and times approved for this year.
10. Approved and will be brought to board for approval.
11. Approved and will be brought to board for approval.
12. Committee recommends resinding the 4th section of Kindergarten after approval from MDE and then to be to be brought to the board for discussion and removal.
13. Recommend not moving forward with extra section of 4th grade.

Decisions:

1.	See notes above
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Assigned Action Items (What's Next?):

Task	Accountability	Due Date	Date Completed
Attendance Bonus	Eric and Kara	9/13/18	

What's Been Accomplished?

Task	Who Was Responsible?	Due Date	Date Completed

Parking Lot / Issues to be Resolved in Future Agendas:

Date	Issue	Priority	Risk	Notes



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Next Meeting: September 13, 2018 at 3:15PM