

Meeting Information:

Meeting Name:	Finance Meeting
Date & Time:	9/13/18 3:15 PM
Location:	Conference/Board Room
Invitees:	Nathan Schwieters, Eric Williams, Kara Lundin, Jason Fleege, Sara Fromm, Monica Schraut, Dan Henry, Mara Kramer, Judy Thiesen, Alicia Jeliff
Attendees:	

Meeting Agenda / Objective(s):

Objective(s)	Upon Debrief: Objective Met?
1) Current Enrollment Numbers - Eric	
2) Check Management Reports and Identify Missing VPR information	
3) Finance Summary	
4) Budget Line Items	
5) ABC update - Monica	
6) Important Dates – Eric, Kara, Mara	
7) Math Corps Contract for Sara Voss	
8) Finance Committee Goal Review	
9) K-Pay	
10) School Safety Grant	
11)	
12)	
13)	
14)	
15)	

Meeting Minutes:

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1. 364 with 2 new students starting tomorrow
 2. Question on voided check for Donlin that was written, Kara explained the check was supposed to be paid by the ABC, so it was written out from them and the check from STRIDE was voided.
 3. No Errors Found
 4. No Errors Found

5. Monica is working on setting up the meeting dates, as of right now plan on the first Thursday of the month for October, January, April and July at 4PM in the board room. Dan Henry is interested on being on the ABC and Nathan has contact out to 2 other possible members.

6. Conference call out to the investors on September 24 and Pillsbury coming for a visit on September 20.

7. Contract for Sara Voss approved by committee and now goes to the board for final approval.

8. Committee goals were approved and will be sent to the board for final approval.

9. K-Pay is a function or app on your phone that can be run through BergenKDV for hourly employees to check in and out of work for the day. This will help with keeping more accurate hours and also help with the proper allocation of funding. Eric has invited the rep to come speak and present to the board for final approval. Cost would be \$4.00 per month per employee.

10. No word yet on the safety grant from the state.

Meeting Adjourned at 3:45PM

Decisions:

1. See notes above

Assigned Action Items (What's Next?):

Task	Accountability	Due Date	Date Completed

What's Been Accomplished?

Task	Who Was Responsible?	Due Date	Date Completed

Parking Lot / Issues to be Resolved in Future Agendas:

Date	Issue	Priority	Risk	Notes



**BOARD OF DIRECTORS
WORKING GROUP /
TASK FORCE REPORT**

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Next Meeting: October 11, 2018 at 3:15PM