



## Committee Report

**Committee Name:** Governance Committee

**Date of Report:** 9/19/17

**Written/submitted by:** Cortney Ryan

**Date/time of last meeting:** 8/15/17

**Date/time of next meeting:** October 17, 2017

### Report of Meeting:

As mentioned last month majority of our school polices are out of date. The governance committee discussed and decided to start updating those deemed mandatory by MN School Board Association & Charter School. We referenced our Board Policy binder and the MSBA website and reviewed our policies. Due to the high number we decided to tackle policies 100-400 that are mandatory.

The committee is recommending the adoption of 3 policies:

Policy 214 (Exhibit\_\_\_) OUT-OF-STATE TRAVEL BY SCHOOL BOARD MEMBERS: The purpose of this policy is to control out-of-state travel by school board members as required by law. Policy 426 (Exhibit\_\_\_) WORKLOAD LIMITS FOR CERTAIN SPECIAL EDUCATION TEACHERS: The purpose of this policy is to establish general parameters for determining the workload limits of special education staff who provide services to children with disabilities receiving direct special education services 60 percent or less of the instructional day. We are asking that the board remove our old Policy 426 as there is no Policy required by MSBA regarding overtime and replace it with the adoption of the correct Policy 426 (Exhibit\_\_\_) NEPOTISM IN EMPLOYMENT – CHARTER SCHOOLS: The purpose of this policy is to establish consistent employment guidelines and to prevent situations where an individual may have or be perceived to have unfair influence over the career development, work assignments, work direction, performance reviews, or compensation of a family member who is also employed by the charter school.

Policies that the committee is bringing to the board for revision are:

- #102 – Equal Educational Opportunity (revised 2015 -the term “gender” is added in redline)
- #401 - Equal Employment Opportunity (revised 2015 -the term “gender” is added in redline)
- #402 - Disability Nondiscrimination Policy (revised 2015 -required to add Eric Williams, Executive Officer, office address, telephone number, and e-mail address)
- #406 – Public and Private Personnel Data (revised 2014 – word “data” added in redline)
- #410 - Family and Medical Leave Policy ( revised 2015 – definition of “spouse and marriage” explained)
- #412 - Expense Reimbursement (revised 2008 to include airline credit)
- #413 - Harassment and Violence (revised 2015 added the term “gender”)
- #417 - Chemical Use and Abuse (revised 2015 to include the term medical cannabis)
- #418 - Drug-Free Workplace/Drug-Free School (revised 2015 to include the term medical cannabis)
- #419 - Tobacco-Free Environment (revised 2015 to include E-cigarettes)

**Adjourn Time:** 5:52 pm

### Mission

*The Governance Committee is charged with enhancing the capacity of the School Board to operate at its highest effectiveness at the Academy, true to Stride Academy’s mission.*