



**BOARD OF DIRECTORS
WORKING GROUP /
TASK FORCE REPORT**

Meeting Information: Minutes

Meeting Name:	Facilities Committee
Date & Time:	May 18, 2017 3:30PM
Location:	Schwieters' Room 120
Invitees:	Public
Attendees:	Nathan Schwieters, Chad Salmela, Steve Swenson, Brandon Rodgers, Dr. Dave Peterson, Jamie Goebel

Meeting Agenda / Objective(s):

Objective(s)	Upon Debrief: Objective Met?
1. Push Button for Handicap Accessibility for door 50 N	Will be looked at under FY2017
2. STRIDE Shed	Will be looked at under FY2017
3. Security Key Fob	Will be looked at under FY2017
4. Walkie Talkies for Staff	Will be looked at under FY2017
5. Carpet Update	Will be looked at under FY2017
6. Flag Poles - Brandon	Will be looked at under FY2017
7. Walk in Cooler for Kitchen update – Chad	Will be looked at under FY2017
8. New Classrooms/Building Idea update	Will be looked at under FY2017
9. Fence around back of playground and air conditioning unit- Chad	Spring 2017
10. Astro Turf on playground/Drainage Problem - Nathan	Spring 2017
11. Bell System Update – Chad Salmela	Spring 2017
12. Facilities Manager update – Chad Salmela	
13. Kitchen Map and Usage - Chad Salmela	
14. Emergency Drills Update – Jamie Goebel	
15. Closing Update – Chad Salmela	
16.	
17.	
18.	

Meeting Minutes:

Decisions:

1.	Facilities Manager update Lawn Care is set and will be coming in over intersession to do the first
----	---



**BOARD OF DIRECTORS
WORKING GROUP /
TASK FORCE REPORT**

	mow and help Chad fix some irrigation lines.
2.	Kitchen Map and Usage Map and usage list are posted in the kitchen are being used by those using the kitchen.
3.	Emergency Drills Update 1 Fire Drill and 1 Lockdown Drill left to do for the year
4.	Closing Update Chad started to do the ABC spreadsheet list of building needs and will be doing a walk through with them over intersession.
5.	
6.	
7.	

Assigned Action Items (What's Next?):

Task	Accountability	Due Date	Date Completed
Drills	Jamie/Chad	5/18/17	
Bell System	Chad/Steve/Admin	FY2017	

What's Been Accomplished?

Task	Who Was Responsible?	Due Date	Date Completed

Parking Lot / Issues to be Resolved in Future Agendas:

Date	Issue	Priority	Risk	Notes