



**BOARD OF DIRECTORS
WORKING GROUP /
TASK FORCE REPORT**

Meeting Information: Minutes

Meeting Name:	Facilities Committee
Date & Time:	June 15, 2017 3:30PM
Location:	Schwieters' Room 120
Invitees:	Public
Attendees:	Nathan Schwieters, Chad Salmela, Steve Swenson, Brandon Rodgers, Dr. Dave Peterson, Jamie Goebel

Meeting Agenda / Objective(s):

Objective(s)	Upon Debrief: Objective Met?
1. Push Button for Handicap Accessibility for door 50 N	Will be looked at under FY2017
2. STRIDE Shed	Will be looked at under FY2017
3. Security Key Fob	Will be looked at under FY2017
4. Walkie Talkies for Staff	Will be looked at under FY2017
5. Carpet Update	Will be looked at under FY2017
6. Flag Poles - Brandon	Will be looked at under FY2017
7. Walk in Cooler for Kitchen update – Chad	Will be looked at under FY2017
8. New Classrooms/Building Idea update	Will be looked at under FY2017
9. Fence around back of playground and air conditioning unit- Chad	Spring 2017
10. Astro Turf on playground/Drainage Problem - Nathan	Spring 2017
11. Bell System Update – Chad Salmela	Spring 2017
12. Facilities Manager update – Chad Salmela	
13. Emergency Drills Update – Jamie Goebel	
14. Technology Update - Steve Swenson	
15. Lawn Service – Nathan Schwieters	
16.	
17.	
18.	

Meeting Minutes:

Decisions:

1.	Facilities Manager update Concrete base on basketball hoop on playground will need to be replaced,
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	Chad is working on estimates. Chad and Mr. Williams are working together to coordinate the removal of the POD and the items inside. Summer schedule for maintenance and the needs are being put together by Chad and will be finalized after a budget has been approved by the board.
2.	Emergency Drills Update All Emergency Drills for the 2016-2017 school year have been successfully completed.
3.	Technology New wireless access points are being installed and Steve will be working closely with Mr. Williams to go over Technology needs for next year.
4.	Lawn Service Contract for mowing service was approved by board to go till end of June, Nathan will need to work on continuing the service for the rest of the year. The company doing the service is doing a great job of mowing and trimming and the grounds look real good.
5.	
6.	
7.	

Assigned Action Items (What's Next?):

Task	Accountability	Due Date	Date Completed
Drills	Jamie/Chad	6/15/17	
Bell System	Chad/Steve/Admin	FY2017	

What's Been Accomplished?

Task	Who Was Responsible?	Due Date	Date Completed

Parking Lot / Issues to be Resolved in Future Agendas:

Date	Issue	Priority	Risk	Notes