



**BOARD OF DIRECTORS  
WORKING GROUP /  
TASK FORCE REPORT**

**Meeting Information: Minutes**

<b>Meeting Name:</b>	Facilities Committee
<b>Date &amp; Time:</b>	January 26, 2017 4:00PM
<b>Location:</b>	Schwieters' Room 120
<b>Invitees:</b>	Public
<b>Attendees:</b>	Nathan Schwieters, <del>Brett Fechner, Donna Nordstrom, Chad Salmela, Steve Swenson, Brandon Rodgers</del>

**Meeting Agenda / Objective(s):**

Objective(s)	Upon Debrief: Objective Met?
1. Push Button for Handicap Accessibility for door 50 N	Will be looked at under FY2017
2. STRIDE Shed	Will be looked at under FY2017
3. Security Key Fob	Will be looked at under FY2017
4. Walkie Talkies for Staff	Will be looked at under FY2017
5. Carpet Update	Will be looked at under FY2017
6. Flag Poles - Brandon	Will be looked at under FY2017
7. Walk in Cooler for Kitchen update – Brett/Chad	Will be looked at under FY2017
8. New Classrooms/Building Idea update – Brett	Will be looked at under FY2017
9. Fence around back of playground and air conditioning unit- Chad	Spring 2017
10. Facilities Manager update – Chad Salmela	
11. Converting SPED Hub Bathroom into Testing Room update – Chad/Brett	
12. Security Speaker in gyms update – Chad/Brett/Steve	
13. Heating Issues - Nathan	
14. Astro Turf on playground/Drainage Problem - Nathan	
15. Snowblower/Snow Plow Discussion - Chad	
16. Convert Bathrooms in Gym Hallway to Staff Bathrooms - Nathan	
17. East Gym Basketball Hoop - Chad	

**Meeting Minutes:**

**Decisions:**

1.	Facilities Manager update – Chad is looking into solutions for ice on the playground, will keep the Committee updated as to what he finds works best.
2.	Converting SPED Hub Bathroom into Testing Room – Put on hold right now, Chad working with Brett



**BOARD OF DIRECTORS  
WORKING GROUP /  
TASK FORCE REPORT**

	on this project.
3.	Security Speaker in gyms - Chad received a estimate of \$1200 for 3 speakers and wire running (1 speaker in each gym and 1 outside). Nathan will bring this to the board for approval.
4.	Heating Issues – Chad fixed the gas regulator and also has an extra for future use. So far seems to be the repair that was needed to solve the issue.
5.	Astro Turf on playground/Drainage Problem – Estimate of \$40,000 to put astro turf on playground area. Chad is going to look into possible drainage fixes and proper slopping as another solution to the area.
6.	Snowblower/Snow Plow Discussion – Chad gave estimates of \$580 for a snowblower or \$625 for a plow for the front of his ATV. He will sit down with Brett and discuss need versus want with this project, then bring back to the committee.
7.	

**Assigned Action Items (What’s Next?):**

Task	Accountability	Due Date	Date Completed
STRIDE Shed	Chad/Brett/Chuck	FY2017	
Carpet	Chad/Brett/Chuck	FY2017	
Security Key Fob	Chad/ Steve	FY2017	
Security Speaker in gyms	Nathan/Chad	2/16/17	
Flag Poles	Brandon/Chad/Nathan	FY2017	
Snowblower/Snow Plow	Chad/Brett	2/16/17	

**What’s Been Accomplished?**

Task	Who Was Responsible?	Due Date	Date Completed
Tile back splash in Art room	Nathan/Kassy	11/10/16	10/28/16
Concrete/wood chips around edge of playground	Chad	11/10/16	10/19/16
Plowing and Clearing Snow Contract	Chad/Brett	11/10/16	10/13/16
Concrete/wood chips Expansion on Playground Estimates	Chad	11/10/16	10/19/16
Tile back splash in Art room	Nathan/Kassy	11/10/16	10/28/16
Plowing and Clearing Snow Contract	Chad/Brett	11/10/16	10/13/16
KidStop Lock Down/Containment Phone Set Up	Chad/Steve	1/13/17	12/15/16
STRIDE Sign update	Brett/Chad/Steve	1/13/17	1/13/17



**BOARD OF DIRECTORS  
WORKING GROUP /  
TASK FORCE REPORT**

**Parking Lot / Issues to be Resolved in Future Agendas:**

Date	Issue	Priority	Risk	Notes