
July 21, 2016 Board of Directors Minutes

School Mission Statement: STRIDE Academy nurtures individuals while fostering leadership and empowering students to attain their highest potential in a family-centered environment.

1. Call to Order: 6:00pm
2. Attendance: Roll Call: Brian Weppa, James Morrighan, Sara Fromm Poginy, Juanita Hechtel, Natalie Ringsmuth, Monica Schraut, Nathan Schwieters
Absent: Melissa Medford, Sharon Rooney
Members of Public: Jamie Goebel, Brett Fechner, Chuck Herdegen, Mandy Sadlo
3. Pledge of Allegiance (By Invitation)
4. Reading of STRIDE mission statement.
5. Recognition and swearing in of new Board members: Sara Fromm Poginy is sworn in.
6. Approval of Board Agenda: Changed B1 from Finance committee minutes to Budget Model. Strike K from the agenda. Motion by Morrighan, Schwieters second. Motion carries
7. Approval of June 16, 2016 Board Minutes Motion made by Schwieters, seconded by Ringsmuth. Motion carries.

Organizational Meeting Annual Designations

A. Election of Officers

- a. Chair: Schraut nominates Weappa. Motion to approve Weappa as chair. Carries unanimously.
- b. Vice Chair: Ringsmuth nominates Morrighan. Motion to approve Morrighan is vice chair. Carries unanimously.
- c. Secretary: Morrighan nominates Schwieters. Motion to approve Schwieters as secretary. Carries unanimously.
- d. Treasurer: Schwieters nominates Schraut. Motion to approve Schraut as Treasurer. Carries unanimously.

B. Board Meeting Schedule for 2016-2017

- a. Day of Week: Thursday
 - b. Start Times: 6:00 pm
 - c. Location: Library
- Change February 2 to February 4 Motion to approve with changes by Schwieters, seconded by Ringsmuth. Carries unanimously.

C. Board Members Conflict of Interest Disclosure

D. Designation of Depositories

- a. Venture Bank
- b. St. Cloud Federal Credit Union

E. Authorized Signers at banks

- a. Board Chair: **Brian Weappa**
- b. Board Treasurer: **Monica Schraut**
- c. Executive Director: **Brett Fechner**
- d. Business Manager: **Chuck Herdegen**
- e. Executive Assistant: **Mandy Sadlo**

F. Judith Darling is granted authority to execute and update the school's Cash Management Online Banking Setup Worksheet and ACH Agreement with Venture Bank and to designate BKDA employees as having Online Banking as per the attached Charter School Corporate Online Banking Resolution

G. Delegation of Authority to Make Electronic Funds Transfers

a. Board Chair: Brain Weappa, Board Treasurer: Monica Schraut, or Executive Director: Brett Fechner

b. Chuck Herdegen, or his designee at BKDA

c. Electronic Funds Transfers can be made for:

1. Investment of excess funds or the transfer of funds between school's accounts
2. Payment of employee payroll direct deposits
3. Payment of federal, state and unemployment taxes (deductions and/or benefits)
4. Payment of contributions to the Teachers Retirement Association (TRA) and to the Public Employees Retirement Association (PERA)
5. Payment of payroll related deductions and benefits when appropriate
6. Monthly building lease payments
7. Monthly payment of credit card charges
8. Vendor payments when appropriate
9. Other payments approved by school board

Motion to approve D through G made by Schwieters, seconded by Fromm. Carries unanimously.

H. Debit Card Authorization-Employees authorized to have school issued card and limits

1. **Monica Schraut**
2. **Brett Fechner**
3. **Mary Swanson**
4. **Steve Swanson**

5. Chad Salmela

6. Mandy Sadlo

Motion to approve debit card designees made by Morrighan, seconded by Hechtel.

Carries unanimously

I. Designation of Official Newspaper (required for posting official notices)

Motion to choose St. Cloud Times made by Schraut, Seconded by Ringsmuth. Carries unanimously. Mandy will send a list of meeting to the St Cloud Times

J. Committee Assignments

- Rename Administrative review to Personnel, with a subcommittee for Mr. Fechner
- Combine Policy and By-laws committee to STRIDE policy and bylaws committee
- Add Achievement and Academic committee
Motion to approve realigned committees made by Morrighan, seconded by Schraut. Carries unanimously.
- Schwieters to remain board chair of Facilities Committee. Remove Scott Dawson and Jamie Goebel, Add Rodger Vix and Steve Swenson
- Schraut to remain board chair of Finance Committee. Add James Morrighan as member
- Hechtel will remain board chair of Elections Committee. Remove Angela Schmitz.
- Mission/Vision: Ringsmuth will remain chair. Fromm Poginy added as member. Remove Callee Nolden, Jamie Goebel and Stacy Abraham. Add PAC member and Donna Nordstrom.
- Personnel Committee: Weappa to remain chair. Add Schwieters as member. Add Illeana Merten as member.
- Policy and By-Laws: Schraut to remain chair, Morrighan to co-chair. Add Robert Price as member
- Medford to stay Chair of Communications. Add Ringsmuth and Fromm Poginy.
- Achievement and Academic Committee: Schraut and Schwieters will co-chair. Add Rooney, Fechner and Goebel as a members. Need to add parents.

~~K. Approval of Daily and Hourly Rates of Pay~~

- ~~● Substitute Teachers~~
- ~~● Substitute Paraprofessionals~~
- ~~● Substitute Other positions as needed~~
- ~~● Certified Staff Hourly work approval~~
- ~~● Non-certified staff Hourly rate based on work agreement~~
- ~~● Enrichment class or Activities As negotiated~~

7. Consent Agenda
 - a. Renewal of New Horizons food service contract
8. Treasurers/Finance Report:
 - a. Budget Model
 - b. Financial Statements
 - c. Management Reports

Motion to approve financials made by Schwieters, seconded by Hechtel. Carries unanimously.

9. Public Forum: (10 Minutes)

10. Committee Reports:

- a. By-Laws committee-James Morrighan: **Did not meet**
- b. Communications committee- Melissa Medford **Did not meet**
- c. Election committee- Juanita Hechtel: **Did not meet**
- d. Executive Director Review committee-Brian Weappa: **Finished up**

Fechner Evaluation

e. Facilities Committee – Nathan Schwieters: **Met tonight. Still waiting on permits, etc. for the STRIDE Sign. VFW denied request for flag pole due to having more urgent projects. Crisis plan introduced. Road work discussed. Fence discussed. Motion to approve fence up to \$5000 by Schraut, seconded by Ringsmuth. Carried unanimously.**

f. Missions/Visions committee-Natalie and Sara: **Met at end of June. Discussed parent survey. Hoping to have a High School conversation with Al Keller in August.**

g. Policy committee-Monica Schraut

11. Old Business:

a. Second Reading of Policy 503: Student Attendance: **change school board to board of directors, correct Residence from residents, Motion to approve with changes made by Schwieters, seconded by Morrighan. Carries unanimously.**

b. Second Reading of Policy 401: Group Health: **Motion made by Schraut, seconded by Schwieters. Carries unanimously**

c. Second reading of Policy 304: Attendance Incentive: **Attendance bonus inadvertently paid out to 2 administrators against policy. Motion to have admin have incentive bonus paid back through a deduction from their final bonus made by Schwieters, seconded by Schraut. Carries unanimously.**

Motion to approve policy 304 with the redactions of excluding administration and 1st sentence of paragraph 3 made by Morrighan, seconded by Fromm Poginy. Carries unanimously.

12. New Business:

- a. Friends of Education Event

Spots for 4 additional board members. Weappa and Fechner attending.

b. Review of Q-Comp: Goebel discusses Q-Comp. Motion to table Q-Comp until document can be found made by Schwieters, seconded by Morrighan. Carries unanimously.

Board reviews document. Motion to approve Q-Comp Annual 2015-2016 report made by Schwieters, seconded by Morrighan. Carries unanimously.

c. Cell phone reimbursement for Facilities, Technology, and Activities

Directors:

Due to amount of time they have to use their personal phones for work, it is proposed that they get \$50 a month for their cell phones. Weappa suggests they get added into the reimbursement, but no since there are so many people now getting reimbursements, we should check out getting a school plan. Motion to table cell phone discussion until August meeting made by Schwieters, seconded by Fromm Poginy. Carries unanimously.

d. Board Training: Brian Weappa: Mostly caught up on board training.

e. School Nutrition Manager Job Description: Fechner describes to the board the position. Full time position. They will be training and ordering and making sure we are in compliance. Motion to approve the job description made by Schraut, seconded by From Poginy. Carries unanimously. Motion to approve wage of \$15.25 and posting of the position made by Schwieters, seconded by Morrighan. Carries unanimously.

13. Executive Director's Report:

- Enrollment and waiting lists are extremely strong.
- New Hires: Susan Kubash: SPED, Jim Johnson: MS Science, Nicole Weiman: 4th grade, Amanda Voigt: 4th Grade, Abdi Musse: ELL Para, Lisa Otte: Behavioral Interventionist, Jan Holland: Para, Dennis Smith: MS Math.
- Strategic Planning: reached out to Greg Vandal, is meeting with him about him leading our strategic planning meeting.
- Asks board to seek out people to greet the kids on the first day of school in the way that we saw them off on the last day.
- Fechner hands out job description for a School Nutrition Manager. Schraut motion to move this to New Business E. Seconded by Ringsmuth. Carries unanimously.

14. Board Communication:

- Thank You to parents from parades
- Introduction of new board members
- Nutritional manager
- Parent survey results
- Strong enrollment of 739

- Full staff
- Golf tournament
- Open House
- Committees

Motion to adjourn made by Schwieters, seconded by Morrighan. Carries unanimously. Meeting ends at 8:36 pm.

STRIDE Academy Board Standing Sub Committees: **Bold denotes Chairperson**

1. Facility/Security/Emergency: **Nathan Schwieters**, Chad Salmela, Brett Fechner, Rodger Vix, Brandon Rogers, Donna Nordstrom, Steve Swenson

2. Finance: **Monica Schraut**, Mary Swanson, Chuck Herdegen, Brian Weappa, Rodger Vix, James Morrighan, Mandy Sadlo

3. Elections: **Juanita Hechtel**, Caroline Ruegemer, Michelle Kockler

4. Mission/Vision: **Natalie Ringsmuth and Sara Fromm Poginy**, Valerie Weyer, Laura Maiers, Donna Nordstrom, Rebecca Hull, Callie Nolden, Robert Price, Laura Tripiciano,

5. Personnel: **Brian Weappa**, Dan Thole, Caroline Ruegemer, Mary Swanson, Beth McLean, Nathan Schwieters

6. STRIDE By-Laws and Policy: **James Morrighan, Monica Schraut**, Brett Fechner, Ileana Merten, Doug Millaway

7. Communication: **Melissa Medford**, Rachel Lolmasteymaugh, Melissa Ritter, Dawn Zimmerman, Brett Fechner, Tim Johnson, Valerie Weyer, Mandy Sadlo, Adam Diskerud, Sara Fromm Poginy, Natalie Ringsmuth

8. Achievement and Academics: **Monica Schraut and Nathan Schwieters**, Sharon Rooney, Brett Fechner, Jamie Goebel