



"To Live, To Love, To Learn, To Leave a Legacy"

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Prior Approval Request for Excused Vacation or Family Activity

_____ will be absent
from:
(Child's Name here)

(m/d/y) _____ to _____, a total of _____ school day(s).

My child will be involved in a family activity. I understand that up to 5 days per year of family activities / vacations may be counted as excused absences and that any days in excess of that are counted as unexcused absences (neglect / truancy reports).

Parent Name (Printed)

Parent Signature

Date

Principal's Signature

Date

FOR ATTENDANCE OFFICE USE ONLY

Excused Absences Dates: _____

Unexcused Absence Dates: _____

