

November 19, 2015 Facilities Committee Meeting Minutes

School Mission Statement: STRIDE Academy will provide educational experiences for all children, promoting a strong foundation in all core academic areas. Using researched based curriculum, students will excel academically through real-life educational experiences in a challenging, caring, and student-centered environment. By meeting each student's unique educational, emotional and social needs, students will be empowered to become responsible life-long learners and leaders

1. Call to Order **5:00pm**
2. Attendance: Absent – Chad Salmela, Jamie Goebel
3. Old Business:
 - a. **Parking Lot Lights** 2 new light poles are being added to the East Parking Lot and all lights in the parking lot should be running after break.
 - b. **PA System** Steve ran a test and discovered a faulty amplifier, Steve and Rodger will be working with Stainbrook to install a new one and then test the system for full working order.
 - c. **Additional Custodian Position** Rodger proposed a part time custodian position be added for the weekends and for back up in the event of a custodian absence. Nathan asked for a detail list of duties for this position to be brought to the next meeting before he would propose the position to the board. Discussion was had on if doing security was taking away from the custodian being able to complete their daily task.
 - d. **East Wing Gate** The Fire Marshall will be coming in to take a look at issue with the addition of gates and give his/her recommendations.
4. New Business:
 - a. **Building Maintenance (Upkeep) and Maintenance Needs**

Thanksgiving break coverage and tasks

 1. Heather covering 8 to 3 - Brandon covering 1 to 9:30 on Monday & Tuesday – Brandon to cover Wednesday first shift
 - a. Basic tasks
 - b. Carpet cleaning including stain removal
 - c. Wall mark removal
 - d. Security for Monday and Tuesday evenings
 - e. Gym floor mark removal
 - f. Flatten playground wood chips if possible
 2. Attempting to get additional outside help for
 - a. Playground baskets (if poles can be installed)
 - b. Clear conference room
 - i. Whiteboard to east tech lab
 - ii. Corkboard to east admin hallway
 - iii. Empty cabinet to Erin's room
 - iv. Empty book shelves to tech/facilities office
 - v. Patch & paint
 - c. Bulletin board in east lounge

- d. Install cork strips in east hallways
- e. Tighten bathroom panel fasteners
- f. Adjust door closers
 - i. East SPED
 - ii. East men's bath
 - iii. Girls bath near music
 - iv. East EL
- g. Wall flags
 - i. East SPED
 - ii. East Title

b. Indoor Air Quality Coordinator Needs Nathan went to training on November 3, 2015 and is now STRIDE's Indoor Air Quality Control Coordinator. He presented the Management Plan that Rodger, Michelle Hahn and he will be working on to bring to the Board for approval in January. Nathan will be conducted frequent checks of the building with Brett and Rodger to make sure the plan is being followed and that checklist are on file as well as needs are being addressed.

c. NOAA Band Radio Brandon asked for Nathan to bring the purchase of the radio to the board, Nathan requested more information and price be brought to the next meeting before he will bring it to the board for recommendation of purchase.

d. Snow Removal The contract for 2015-2016 snow removal with Mimbach was looked at and was put on the Board agenda for approval. The hope is savings will be seen this year with only one building for removal instead of two.

5. Chair Communication: Next Meeting will be January 21, 2016 at 5pm in the Library.

Facility/Security/Emergency: Nathan Schwieters, Scott Dawson, Rodger Vix, Brett Fechner, Chad Salmela, Brandon Rogers, Jamie Goebel, Donna Nordstrom