



"To Live, To Love, to Learn, To Leave a Legacy"

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www.strideacademy.org

February 18, 2016 Facilities Committee Meeting Minutes

School Mission Statement: STRIDE Academy nurtures individuals while fostering leadership and empowering students to attain their highest potential in a family-centered environment.

1. Call to Order 5:00PM

2. Attendance: Roll Call Absent: Jamie Goebel and Chad Salmela

3. Old Business:

a. Building Walk Around with Owner for Improvement needs

- Tack down carpet squares where edges are rolling up
 - Will provide adhesive and procedure. Rolling not of benefit
- Carpet squares in west wing NO
 - hallways
 - rooms
- Patch walkway cracks near dumpster and front entrance
 - Nothing they can do
- List of materials to be transferred
 - Any needing controlled environment? – very little
- Spring Roof Leaks?
 - Any leaks this spring after the thaw
 - Will take care of all leaks that occur
- Check out concrete cracks in the laundry room
 - Will fill bathroom cracks with epoxy
 - Laundry room cracks are common and should not be a problem
- Remove sink fittings in Kid Stop or build protection around them
 - Will build protection around them
- Correct gap in inside main door
 - Trim missing on lower half of door – will replace
- Ceiling leak in hallway
 - Will resolve

b. Facilities Committee Board Charge

Nathan has put together the charge for the Committee, suggestions were made by Mr. Fechner and changes will be made and submitted.

c. East Wing Gate

Tabled till April Meeting

d. Indoor Air Quality Coordinator Schedule/Checklist

Roof plot in progress (need to be on the roof to finish)

Detailed custodial procedures updated

Custodial check lists implemented

Dishwasher prep, washing, cleaning, & routine maintenance procedure completed

e. Push Button for Handicap Accessibility for Recess door (50N)

Tabled till April Meeting

f. Gym Floor cleaning schedule and maintenance - East and West

Direction was given to Roger and Custodians to make sure the gyms are being cleaned and kept up as to the amount of people using them on the weekends and night, set a good first impression.

4. New Business:

Brett Fechner
Executive Director
Ext: 6322

Jamie Goebel
North Campus Principal
Ext: 6324

Donna Nordstrom
South Campus Principal
Ext: 6943

a. Building Maintenance (Upkeep) and Maintenance Needs

Tighten trap table legs in science room

Library shelving expansion and relayout proposal is before board today

No action on weather radios or additional playground security camera

Door closers continue to be adjusted. Outside door on north of the hall west of the east gym is an issue

b. Facilities Manager Position Update

Nathan discussed that candidates went through a first round of interviews, 2 were chosen to go through a second round and a decision would be made Friday.

c. Security Camera Software Concerns from Principals

Problem caused by overloaded switch, higher capacity switch ordered and Steve is working on it

d. Intercession Schedule

- Routine custodial cleaning every day
 - Plus wall & partition scrubbing
- Spot clean hallway and classroom carpets
- Shampoo hallway carpets
- Remove marks from gym floors
- Remove marks from walls throughout the school
- Clean ceiling ventilation grates
- Dust all dust catching surfaces
- Tighten desk, table, & chair fasteners
- Check/adjust all door closers
 - Fast swing to close
 - Slow (noiseless) but solid final close
- Check/tighten playground gym equipment fasteners
- Locker repair
 - Straighten doors
 - Fix latches

e.

5. Chair Communication: Meeting Minutes sent to Board, Staff and Website

Next Meeting: Thursday, March 24, 2016 at 5:00PM in the STRIDE Library

Facility/Security/Emergency: Nathan Schwieters, Scott Dawson, Rodger Vix, Brett Fechner, Chad Salmela, Brandon Rogers, Jamie Goebel, Donna Nordstrom, Steve Swenson